

Petoskey District Library

Board of Trustees Meeting Minutes July 27, 2023

Meeting called to order at 5:00 pm by President Kim Block

Present: Kim Block, Ann Ingles, Mike Atchison, Trevor Nelson, and Val Meyerson (Library Director). Quorum requirements met.

Absent: Amy Janssens, Quintin Janssens

Agenda approved by consensus.

Minutes from the June 22 meeting approved by consensus.

Bills approved by consensus

Treasurer's report: Trever Nelson referred to the statements provided in the board packet.

Friends of the Library report: Ann Barfknecht presented on behalf of the Friends.

- The annual used book sale started today and was busy. There was a nice article about it in the News-Review.

Director's report: Val referred the board to her written report, which was provided in advance of the meeting, and highlighted the following:

- The new passport program has started and is going well so far.
- There is an upcoming live symposium called Beyond Book Bans that may interest the board members.
- The first sanctioned chess tournament was held at the library recently and was a great success.
- The construction project starts Monday.

Board Comments:

- Kim asked Val about the new bulletin board binder. Val explained that this has solved the problem of the bulletin boards being too crowded.
- Mike complimented Val on launching the chess tournament series. Val lauded the efforts of the volunteers who were largely responsible for making it happen.

Unfinished Business: None

New Business:

- **Emmet County Senior Millage Grant Request:** Val presented the completed grant application to the board, which was put together by Holly A. and Val. Ann moved to approve the application packet. Motion seconded by Trevor. Motion passed unanimously.
- **Budget Review:**
 - Val explained the tech worksheet to the board and outlined the budget overview.

- The budget includes a proposed 4% increase in the wage scale and 2-4% raise for all employees.
- President Block expressed some concerns about the proposed wage increases and requested that the issue be tabled until the August board meeting. The board agreed to do this.
- Val stated she would email the board a list of all proposed raises for 2024.
- **Policy Review: 3D Printer Use:** The library card requirement was removed. Approved by the board by consensus.
- **Policy Review: Employee Credit Card Use.** The stipend provisions were removed. The changes were approved by the board by consensus.
- **Policy Review: Gifts and Donations:** One provision was added regarding disposal of gifted books or other library materials. Approved by the board by consensus.

Public Comments: None

Adjournment: Meeting adjourned at 5:42 pm by Kim Block

Submitted by Mike Atchison, Secretary