

## Petoskey District Library

### Board of Trustees Meeting Minutes June 22, 2023

Meeting called to order at 5:01 pm by President Kim Block

**Present:** Kim Block, Ann Ingles, Mike Atchison, Amy Janssens, Quintin Janssens, Trevor Nelson, and Val Meyerson (Library Director).

**Absent:** none

Agenda approved.

**Presentation:** United Way Report on ALICE statistics, Rebeca Otto

The minutes from the May 25th regular board meeting and the June 8 special board meeting were approved.

The May bills were approved.

Treasurer's report: Trevor referred the board to the financial statements included in the board packet.

**Friends of the Library report:** Cindy Zipp presented the report to the board, as highlighted below:

- YTD proceeds from the used book sale: \$3500.
- Carnegie programs will be held the 4th Monday of every month.
- Next big event is the Sidewalk Sales book sale which will be held the last Thurs - Sat. in July.

**Director's report** - Val went through her monthly report, a copy of which was provided to each board member prior to the meeting, and highlighted the following:

- The summer reading program kicked off with the Floats and Goats event, which was well attended and a success.
- Community Reads program book will be announced on June 28th, with the programming happening at the end of July.
- Val biked from Eastport to Petoskey with the Black Leaders Detroit group, ahead of the event held at the Carnegie.
- Val explained how the new PC and Print Management system will benefit the library.
- Val presented the board with the new City of Petoskey Ethics Ordinance and the acknowledgment page for each board member to sign.

#### **Board Comments:**

- Amy thanked OHM and GCS for their diligent work on the building project.
- Kim remarked on how great the Floats and Goats event was.

**Unfinished Business:** None

**New Business:**

- **Construction project update:** Chris from OHM presented the revised GCS bid of \$925,000. Tyler from GCS was also present. There was discussion by the board and the board asked several questions of Chris, Tyler, and Val. Ann moved to accept the revised bid. Motion seconded by Trevor. Motion passed unanimously.
- **Budget Review:** Val presented the proposed 2024 budget to the board. The board asked several questions which Val answered. As this was just an initial draft and will be revisited in upcoming board meetings, no vote was taken.
- **Policy Review: Code of Conduct** Val explained the proposed changes, which mostly dealt with unattended children. The changes were approved by the board by consensus.
- **Policy Review: General Use Policy.** Val explained the proposed changes which dealt with the issuance of temporary library cards, EDU cards, and loan policies regarding Library of Things and digital library items. The changes were approved by the board by consensus.

**Public Comments:**

- Holly Angileri would like us to bring back the ability to attend library board meetings by Zoom.
- Joanna Astolfi expressed her appreciation for how well this board functions, specifically that the discussions are civil and productive, and the board members listen to each other.

**Adjournment:** Meeting adjourned at 6:35 pm by Kim Block

Submitted by Mike Atchison, Secretary